

**Fremont County Fire Protection District**  
**Commissioner's Meeting**  
**May 23, 2023 7:00 p.m.**

Present were Fremont County Fire District Board Chair Paul Downey, Vice-Chair Kelly Gardner, Board Treasurer James Downing, District Chief Craig Haslam, Office Manager Colleen Forbis, Kelly Albright and Dave Becker from Albright Becker and Stoddard, Inc.

**Review of Previous Meeting Minutes:**

The minutes of the May 9, 2023 regular board meeting were presented. Kelly moved to approve the May 9, 2023 minutes as presented. James seconded. All were in favor and the motion carried.

**Treasurer's Report and Payment of Bills:**

Dave Becker, from Albright, Becker and Stoddard Accounting presented the Treasurer's Report. Vouchers presented this evening are vouchers 42158 through 42204 with no voided vouchers. All of these checks total \$77,202.30. Ending Checking account balance after these vouchers is \$-77,196.47. James moved to accept the Treasurers report, pay vouchers 42158 through 42204, and transfer \$78,000.00 from the Market manager account to the Checking account. Kelly seconded. All were in favor and the motion carried.

**Old Business:**

Colleen presented the Proposed Budget for FY 2023-24 in the amount of \$4,439,854.40. This budget includes putting \$500,000.00 in the Equipment and Capital Improvements Reserve and \$500,000.00 in the Reserve for Firefighter Wages/Major Incidents. James moved to accept the Proposes Budget for FY 2023-24. Kelly seconded. All were in favor and the motion carried. (a copy is attached)

**New Business**

The Amended Budget for FY 2022-23 was reviewed and questions answered. It includes Grant income for radios in the amount of \$197,557.48, and income from the SLIB grant in the amount of \$304,485.18 that was not used until this Fiscal Year, and the expenses for using that income. James moved to approve the Amended Budget for FY 2022-23. Kelly seconded. All were in favor and the motion carried. (a copy is attached).

Colleen presented Journal Entries for FY 2022-23 correcting income that was coded incorrectly. James moved to approve the entries. Kelly seconded. All were in favor and the motion carried.

A building use agreement from Daine Medow to use Missouri Valley Fire Hall was presented. Kelly moved to approve the use agreement. James seconded. All were in favor and the motion carried.

Kelly moved to approve the use of Missouri Valley Fire hall for an upcoming funeral. James seconded. All were in favor and the motion carried.

**Chief's Report:**

There have been a few fires, mostly grass fires.

Auction Items will be listed online soon.

The shop is doing pump tests and vehicle maintenance.

The District has a truck on dispatch in Wisconsin.

Craig reported that training is winding down for the summer for Dan.

Dan will be having an ELDT class in June. This class provides training for Class B and not Class A

**Deputy Chief's Report:**

Dan was absent.

**Office Managers Report:**

Office Manager Colleen Forbis has spent most of her time working on FY 2023-24 Budget and the amended FY 2022-23 budget.

**Other Business:**

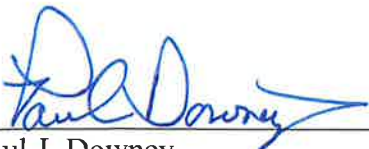
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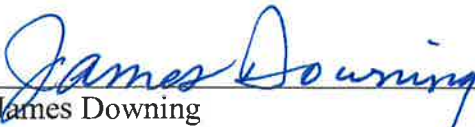
**Adjournment:**

James moved to adjourn at 7:40 p.m. to sign checks. Kelly seconded. All were in favor and the motion carried.

Respectfully submitted:

Colleen L. Forbis  
Office Manager

  
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Paul J. Downey

  
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James Downing

  
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Kelly Gardner