

Fremont County Fire Protection District

Commissioner's Meeting
November 22, 2022, 7:00 p.m.

Present were Fremont County Fire District Board Chair Paul Downey, Vice-Chair John Campbell, Treasurer James Downing, District Chief Craig Haslam, Office Manager Colleen Forbis, Dave Becker representing Albright Becker & Stoddard, Inc., and Kelly Gardner.

Review of Previous Meeting Minutes:

The minutes of the November 8, 2022 regular board meeting were presented. James moved to approve the November 8, 2022 minutes as presented. John seconded. All were in favor and the motion carried.

Treasurer's Report and Payment of Bills:

Dave Becker presented the Treasurer's Report. Vouchers presented this evening are vouchers 41606 through 41645 with voided vouchers 39173, 41513, 41638. All of these checks total \$132,298.66. Ending Checking account balance after these vouchers is \$122,083.67. John moved to accept the Treasurers report, pay vouchers 41606 through 41645, noting Voided vouchers 39173, 41513, and 41638, and transfer \$121,000.00 from the Checking Account to the Wyostar Account. James seconded. All were in favor and the motion carried.

Old Business:

Colleen reported that First Interstate bank would like to set up the Line of Credit for a 1 year term, starting in January 2023. They will have the contract ready by the first meeting in January, 2023. Any transfers will require 2 signatures.

We still have the option to get the interest free loan from the County, but the terms are unclear at this time.

New Business:

Colleen presented a Building Use agreement from Haley Meeks for the Crowheart fire hall. No alcohol will be served. It is for a concert on December 3, 2022. John moved to approve the Building Use agreement. James seconded. All were in favor and the motion carried.

John moved to change the December 13, 2022 Board meeting to December 20, 2022. James seconded. All were in favor and the motion carried.

John moved to authorize Payroll for December 16, 2022 to be issued and signed. These checks will be ratified at the December 20th meeting. James seconded. All were in favor and the motion carried.

Colleen will contact the Auditors to let them know of the meeting date change

District Chief's Report:

Chief Haslam reported on the Crowheart Fire hall progress. There are problems with the Truck Fill Pump that are being addressed.

Craig will be attending class in Cheyenne in December 12th through the 16th, and will be taking vacation time after Christmas

Dan will be back in the office for office and administrative duties on November 28, 2022.

Craig asked for an Executive Session after the meeting.

District Deputy Chief's Report:

Dan was absent due to surgery

Office Manager:

Colleen reported that the Staff Appreciation Dinner will be December 8th, 2022 at the Starting Gate. She asked if the Board wanted her to order centerpieces. It was decided to not order centerpieces this year.

Other Business:

None

John moved to go into Executive Session at 7:25 to discuss Personnel Issues. James seconded. All were in favor and the motion carried.

John moved to return to regular session with no action taken at 7:30 p.m. James seconded. All were in favor and the motion carried.


John moved to advance Kayla Brown from a Probationary Employee to a regular full time employee and give her a 10% raise in salary starting December 1, 2022. James seconded. All were in favor and the motion carried.

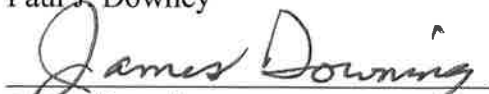
Adjournment:

John moved to adjourn at 7:35 p.m. to sign checks. James seconded. All were in favor and the motion carried.

Respectfully submitted:

Colleen L. Forbis
Office Manager


Paul J. Downey


James Downing


John W. Campbell