

Fremont County Fire Protection District
Commissioner's Meeting
January 10, 2023 7:00 p.m.

Present were Fremont County Fire District Board Chair Paul Downey, Board Treasurer James Downing, New Commissioner Kelly Gardner, District Chief Craig Haslam, Office Manager Colleen Forbis and Dave Becker from Albright Becker and Stoddard, Inc. Additional people in attendance were John Campbell, Colleen Nelson from Nelson Architects, and Jerry Bornhoft from Jerry Bornhoft Construction.

Election of Officers

James moved to nominate Paul as Chair, Kelly as Vice Chair, and himself as Treasurer for 2023. Kelly seconded. All were in favor and the motion carried.

Officers for 2023 is as follows:

Paul Downey – Board Chair

Kelly Gardner – Vice-Chair

James Downing – Treasurer

Jerry Bornhoft and Colleen Nelson spoke at this time to say that the building is complete and ready for the District to take occupancy. It was agreed by the District Board to sign the Completion, and advertise for final payment.

Review of Previous Meeting Minutes:

The minutes of the December 13, 2022 regular board meeting were presented. James moved to approve the December 13, 2022 minutes as presented. Kelly seconded. All were in favor and the motion carried.

Treasurer's Report and Payment of Bills:

Dave Becker, from Albright, Becker and Stoddard Accounting presented the Treasurer's Report. Vouchers presented this evening are vouchers 41721 through 41798 with no voided vouchers. All of these checks total \$1,035,298.19. Ending Checking account balance after these vouchers is \$114,534.19. James moved to accept the Treasurers report, pay vouchers 41721 through 41798 and transfer \$114,000.00 from the Checking account to the Wyostar account. Kelly seconded. All were in favor and the motion carried.

Old Business:

Colleen presented the First Interstate Line of Credit contract. (a copy is attached to these minutes) to be used in emergency situations. The cost to set this up is \$1031.00. Kelly move to approve the contract, and have Paul sign it. James seconded. All were in favor and the motion carried.

Banquet was discussed and the date was set for March 18, 2023.

New Business

James moved to declare that First Interstate Bank, and Wyostar be the Fremont County Fire Protection District Depositories for 2023. Kelly seconded. All were in favor and the motion carried.

The Fraud Protection letter for Mastercard was signed by Paul Downey.

Dave presented the Auditors adjusting entries to get the Districts books in line with the auditors as standard procedure. James moved to approve the entries. Kelly seconded. All were in favor and the motion carried.

Deputy Chief:

Dan was absent

Chief's Report:

Craig is watching the EMS Bill that is going through Legislation

The District has responded to several Structure fires, some have been to assist Riverton Fire, and wrecks have been on the rise.

There was good attendance at Midwinter Fire School and Dan's Academy will be starting this month

Office Managers Report:

Office Manager Colleen Forbis has been completing year end paperwork, and forms to maintain compliance, and will be working on Banquet preparations.

Other Business:

Craig asked the commissioner's to allow him to hire Chaz Brown full time at \$15.00 per hour. Kelly moved to let Craig hire Chaz at \$15.00 per hour. James seconded. All were in favor and the motion carried.

Adjournment:

James moved to adjourn at 7:40 p.m. to sign checks. Kelly seconded. All were in favor and the motion carried.

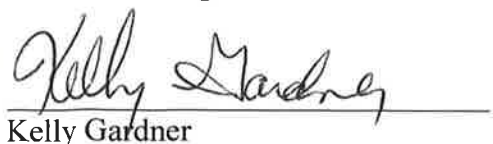
Respectfully submitted:

Colleen L. Forbis
Office Manager



Paul J. Downey

James Downing



Kelly Gardner