

**Fremont County Fire Protection District**  
**Commissioner's Meeting**  
**April 12, 2022 7:15 p.m.**



Present were Fremont County Fire District Board Chair Paul Downey, Vice-Chair John Campbell, Treasurer James Downing, District Chief Craig Haslam, Deputy Chief Dan Oakley, Office Manager Colleen Forbis, Volunteer Coordinator Kayla Brown, and Dave Becker from Albright Becker and Stoddard, Inc.

**Review of Previous Meeting Minutes:**

The minutes of the March 22, 2022 regular board meeting were presented. James moved to approve the March 22, 2022 minutes as presented. Paul seconded. All were in favor and the motion carried.

**Treasurer's Report and Payment of Bills:**

Dave Becker, from Albright, Becker and Stoddard Accounting presented the Treasurer's Report. Vouchers presented this evening are vouchers 40722 through 40783 with no voided vouchers. All of these checks total \$308,141.42. Ending Checking account balance after these vouchers is \$-174,304.94. James moved to accept the Treasurers report, pay vouchers 40722 through 40783, and transfer \$175,000.00 from the Wyostar account to the Checking account. John seconded. All were in favor and the motion carried.

**Old Business:**

Sealed Insurance Bids were opened as follows:

- VFIS through North Wyoming Insurance - \$75,477.00
- Tegeler and Associates – no bid, but Agent credentials
- Fire Plus through Hitt Insurance - \$64,135.00
- Fire Pak through HUB Insurance - \$71,404.00

John moved to accept the bids and review them for the next board meeting. James seconded. All were in favor and the motion carried.

Colleen and Craig presented and reviewed pricing from WEBT for the employee Health Insurance. There are a few questions to be answered for a decision to be made. John moved to put this on the agenda for the first June meeting to make a final decision. James seconded. All were in favor and the motion carried.

Choice Gas pricing was presented. (See attached sheet) John moved to choose Wyoming Community Gas for 1 year Market Index Rate plus .067 with the option to lock in a fixed rate for winter usage. James seconded. All were in favor and the motion carried.

**New Business**

Craig asked about seasonal employees for this summer. He would like to hire 2 people this year to start May 1, 2022. All three commissioners were in agreement to hire 2 seasonal employees with a start date of May 1, 2022.

**Deputy Chief:**

Deputy Chief Dan Oakley updated the Board of the trainings that have been held, and trainings that are coming up. He also updated them on recent fire calls.

**Chief's Report:**

Chief Craig Haslam reviewed District shop and maintenance activity. The Maintenance Supervisor is off due to knee surgery. The shop has been busy with truck maintenance and getting the trucks ready for Fire Season.

Craig attended the Special District Annual Meeting. Colleen and Craig will be meeting with Fremont County Treasurer and the Assessor soon to discuss budgeting for the upcoming Fiscal year.

Craig commended Dan and Ron for their great efforts of keeping the office caught up until a Volunteer Coordinator was hired.

**Office Managers Report:**

Office Manager Colleen did not have anything to add for her report. She stated that the office has been running smoothly and was grateful to have the new Volunteer Coordinator, Kayla Brown.

**Other Business:**

none

**Adjournment:**

James moved to adjourn at 8:10 p.m. to sign checks. John seconded. All were in favor and the motion carried.

Respectfully submitted:

Colleen L. Forbis  
Office Manager

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Paul J. Downey

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James Downing

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John W. Campbell