

Fremont County Fire Protection District

Commissioner's Meeting

January 26, 2021 7:00 p.m.

Present were Fremont County Fire District Board Chair Paul Downey, Vice-Chair James Downing, Board Treasurer John Campbell, District Chief Craig Haslam, Deputy Chief Dan Oakley, Office Manager Colleen Forbis, and Dave Becker from Albright Becker and Stoddard, Inc. In the audience was Brynn Robison and Colleen Nelson

Swearing In Ceremony:

Brynn Robison was sworn in by Chief Craig Haslam and pinned by Deputy Chief Dan Oakley.

Review of Previous Meeting Minutes:

The minutes of the January 12, 2021 regular board meeting were presented. John moved to approve the January 12, 2021 minutes as presented. James seconded. All were in favor and the motion carried.

Treasurer's Report and Payment of Bills:

Dave Becker, from Albright, Becker and Stoddard Accounting presented the Treasurer's Report. Vouchers presented this evening are vouchers 39227 through 39271 with no voided vouchers. All of these checks total \$194,771.62. Ending Checking account balance after these vouchers is \$-30,401.97. John moved to accept the Treasurers report, and pay vouchers 39227 through 39271 and transfer \$31,000.00 from the Wyostar account to the Checking Account. James seconded. All were in favor and the motion carried.

Old Business:

Colleen Nelson from Nelson Architects, LLC spoke to the Board to answer questions regarding the Contract presented at the last meeting. There was extensive discussion regarding compaction tests and visits to oversee the construction. Colleen strongly suggested that the District contracts a third party for the compaction tests. One change was made to the number of visits in the Contract. John moved to enter into the agreement with Nelson Architects, LLC with the change in visits to the site from 10 to no less than 12. James seconded. All were in favor and the motion carried. Paul signed the contract.

Base plans will be drawn up and Colleen Nelson will try for Late March to have a bid proposal ready in order to have the Bid Letting on April 27th. If it can be done sooner, then the date can be moved up.

Dave Becker did some extensive research on information provided at the last meeting regarding Wyoming Class Investments. He provided more information for the Board to look at. Dave will have a representative come to a future meeting to answer questions.

Craig provided an amended contract for the Generator proposal from Union Wireless. They will install and purchase the generator, but the District will be responsible for maintenance on it. It was decided that was ok and still in the Districts best interests.

New Business

The Commissioner's signed the new signature cards for First Interstate Bank.

Chief's Report:

Chief Haslam reported that all was running smoothly at Headquarters and at the shop. He also let the Board know that he cut off several cell phones that were no longer needed, saving the District about \$700.00 per month.

Deputy Chief:

Deputy Chief Dan Oakley did not have a report tonight.

Office Managers Report:

Office Manager Colleen Forbis presented her written report. (see attached)

Other Business:

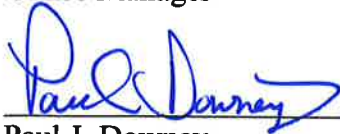
A building use agreement was approved for Fremont County GOP to use the Kinnear Fire Hall on January 30, 2021 for a meeting of the committee.

Adjournment:

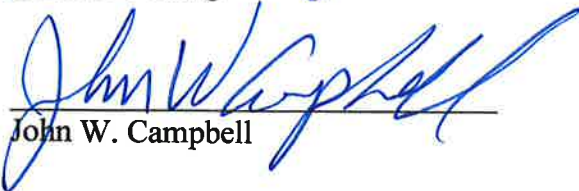
John moved to adjourn at 8:40 p.m. to sign checks. James seconded. All were in favor and the motion carried.

Respectfully submitted:

Colleen L. Forbis
Office Manager



Paul J. Downey


James Downing
John W. Campbell